

Ref. No. VU/BS/2024-25/02

Dated: 04-11-2024

Subject: Notification for constitution of the Board of Studies of Vidya University, Meerut.

With the approval of the Hon'ble Vice-Chancellor the format for constitution of the Board of Studies will be as follows:

Vidya University, Meerut (U.P.)
Constitution of the Board of Studies

1. **Title:** This document shall be known as the Board of Studies Constitution of Vidya University, Meerut.
2. **Objectives:** The objectives of the Board of Studies are to:
 - Develop and periodically revise the curriculum.
 - Ensure academic standards in teaching, learning, and research.
 - Recommend academic regulations and guidelines.
 - Facilitate faculty development programs.
 - Promote industry-academia collaboration.
3. **Composition:** The Board of Studies (BoS) for each department shall comprise:
 - **Chairperson:** Dean of Faculty or Head of the Department (HoD) of the respective subject.
 - **Internal Members:** Any **Two (02)** from Professors, Associate Professors and Assistant Professors of the department as nominated by Dean of Faculty.
 - **External Members:**
 1. One subject expert from outside the University, nominated by the Vice- Chancellor.
 2. One representative from the industry or corporate sector, nominated by the Vice-Chancellor.
 - **Special Invitees (Optional):** Experts from related fields for specific academic discussions.
4. **Term of Membership:** The term for external members shall be four years. Internal members shall remain on the board as long as they hold their departmental positions.
5. **Functions:** The Board of Studies shall:
 1. Develop and review syllabi for undergraduate, postgraduate, and research courses.
 2. Propose new academic programs and course structures.
 3. Recommend textbooks and reference materials.
 4. Monitor the quality of academic content delivery and evaluation methods.

5. Suggest improvements to teaching methodologies.
6. Provide guidelines for student project work, internships, and industry collaboration.
7. Review and approve question paper formats and examination schemes.
6. **Meeting Frequency:** The BoS shall meet at least twice a year. Emergency meetings may be called as required by the Chairperson.
7. **Quorum:** A minimum of two-thirds of the members must be present to constitute a quorum.
8. **Decision-Making:** Decisions shall be made by consensus or by a majority vote of the members present.
9. **Reporting:** The proceedings and recommendations of each meeting shall be recorded and submitted to the Academic Council for approval.
10. **Amendments:** Amendments to this constitution may be proposed by the BoS and approved by the Academic Council of Vidya University.
11. **Effective Date:** This constitution shall be effective from the date approved by Hon'ble Vice-Chancellor.

Copy To:

1. PS to Hon'ble Chancellor – for kind information
2. PS to Hon'ble Pro Chancellor - for kind information
3. PS to Hon'ble Vice Chancellor – for kind information
4. All Deans & Heads of Faculties/Departments
5. Office file
6. Controller of Examination.


REGISTRAR
VIDYA UNIVERSITY, MEERUT, U.P.